

ST. XAVIER'S COLLEGE – MAPUSA – GOA

Minority Institution under Article 30(1) of the Indian Constitution
(Affiliated to Goa University) (Grant-in-Aid)

Re-Accredited by NAAC with 'A' Grade with a CGPA Score of 3.12 (4th Cycle)

Applications stating full name, Address, Age with date of birth, Educational Qualifications (from S.S.C.E. onwards) with marks and percentages secured and experience are invited from Indian Nationals for the following posts:

(A) Laboratory Assistant - 03 Posts

Qualifications: Essential:

- (1) Intermediate/Sr.Cambridge/Higher Secondary Certificate with Science subjects or equivalent qualifications.
- (2) Knowledge of Konkani.

Desirable:

- (1) Experience of handling tools and stores, experience in the field of Computer Programming, Hardware maintenance will be preferred.
- (2) Knowledge of Marathi.

Salary: Level in the Pay Matrix L-4

(B) Multi-tasking Staff - 05 Posts

Qualifications: Essential:

- (1) Possessing Secondary School Certificate Examination from a recognized Board/Institution

OR

Passed Course conducted by Industrial Training Institute or equivalent qualification in relevant trade from recognized Institution.

- (2) Knowledge of Konkani

Desirable:

- (1) Knowledge of Marathi
- (2) Multi-Tasking Skills such as knowledge of operating office machines including computers.

Salary: Level in the Pay Matrix L-1

(C) System Administrator - 01 post.

Qualifications: Essential:

- (1) Bachelor of Engineering (Computer Science/I.T.) OR M.Sc. (Computer Science/I.T.) OR Master in Computer Application OR B.Sc. (Computer Science with three years Industrial experience in Networking & System Administration) OR BCA with three years Industrial experience in Networking & System Administration.
- (2) Knowledge of Konkani

Desirable:

- (1) Knowledge of Computer Networking and Web Technology
- (2) Knowledge of Marathi.
- (3) Salary: Level in the Pay Matrix L-6

Application along with attested photocopies of all educational qualifications from S.S.C.E. onwards, Birth Certificate, valid Residence Certificate (in Goa) and valid Employment Exchange Registration Card should reach within 20 days from the date of publication of the advertisement.

- Candidate should submit 15 years Residence Certificate from competent authority stating that the candidate was residing in Goa.
- **Age: Not exceeding 45 years (relaxable for Govt. Servants up to 5 years in accordance with the instructions/orders issued by the Government from time to time)**
- Can proper channel and shall account for break in service, if any, in their academic career.
- Incomplete applications will be rejected outright.
- The right to fill up the above mentioned posts is reserved.

Applications should reach, The Principal, St. Xavier's College, Mapusa, Goa – 403 507, by 19th January, 2022 by super scribing on the envelope "Application for the post of"

sd/-
FR. ANTONIO F. SALEMA

Administrator
St. Xavier's College, Mapusa, Goa.

Date: 27.12. 2021