

## **General Body Meeting of the PTA held on 31<sup>st</sup> October 2020**

The General Body Meeting of the PTA was held on 31<sup>st</sup> October 2020 in an online mode on Microsoft Teams from 3.00 p.m. onwards. Dr. Greta Costa, the Chairperson, chaired the meeting.

The agenda for the meeting was as follows:

1. Reflection
2. Reading of the minutes
3. Reading of the Audited statement of PTA Accounts
4. Matters arising therefrom
5. Resource person speaks
6. Election of members to the new PTA Executive Council
7. AOB

### **Principal's address**

The Principal welcomed the gathering and extended a warm welcome to the parents for the meeting which was being held in an online mode. She prayed for the safety of everyone through the intercession of our patron Saint St. Francis Xavier. She emphasized the vital role of the Parent-Teacher Association in the college mission of serving the society in the field of education. She stressed the fact that the PTA is a combination of the most resourceful stakeholders of this institution, and this meeting is a step in the direction in forming the new PTA of our college. She mentioned the precautionary measures undertaken by the college during the time of Covid-19.

She informed the gathering of the measures adopted by the College to promote effective learning. Adding that 2000 students had been admitted to the college, she stressed that the college was keeping steady in its ideal of forming integrated individuals. She said that soon different cells will be formed and will organize webinars, debates and various other activities online for students. The Principal also informed the audience of the 'A Grade' awarded to the college by NAAC.

A two-minute silence was observed to pray for the departed souls of our T. Y. B. Sc. Electronics student, Alfred Dias, and Mr. Avelino Fernandes, father of the Chairperson, Dr. Greta Costa.

### **Reflection**

Ms. Edwina Pereira and Ms. Kathleen Pinto conducted a short prayer service.

### **Reading and approval of Minutes of previous meeting**

Ms. Vilma Fernandes, the Secretary of the PTA, read the minutes of the previous meeting held on 13<sup>th</sup> October 2018. Ms. Prajoti Chimulkar proposed the minutes and Mr. Mahesh Nair seconded it, following which the minutes were adopted by the House.

### **Reading and approval of Accounts**

Ms. Sumina D'Costa, the Treasurer, read the audited statement of PTA accounts. The Chairperson requested the members to propose the audited statement of accounts, to which Ms. Zarina Chawdari proposed the audited statement of the PTA accounts and Ms. Aquilla Afonso seconded it. The accounts were then, adopted by the House.

### **Matters arising therefrom**

The Chairperson invited suggestions from the members under, Matters arising therefrom. There were no discussions or amendments.

### **Resource person speaks**

The Resource person, Dr. Apurva Kamat, who is a medical Officer at UHC Mapusa addressed the gathering. She gave an insight about Covid-19 and Coronavirus. She specified the common symptoms of COVID 19 which includes cough, sneezing, running nose, rash, and diarrhea. She also mentioned that hygiene should be maintained, and the mask should be worn properly and not below the nose or on the chin. She laid emphasis on frequent washing of hands, which is necessary as our hands get contaminated as we have a habit of touching our mouth while sneezing and coughing. Then, she gave a demonstration on how to wear a mask and wash our hands with clean water frequently for 20 seconds. She also said that there is no restriction with regards to the use of warm water, bar soap/ liquid. She said anything can be used but preferably, an alcohol-based sanitizer should be used.

She also mentioned about the tests that are undertaken to test coronavirus. If found positive, depending on the criticality, the patient is kept in home isolation or may be hospitalized. If home isolated then, the concerned person should be on a good diet, avoid smoking and alcohol consumption and maintain hygiene, which can prevent further risks.

She also spoke about the importance of Plasma Donation. She mentioned that it is beneficial to both, the donor as well as the beneficiary. She also mentioned that after the recovery the concerned person who was tested positive should take necessary precautions and continue breathing exercises, avoid crowded places, wear masks and maintain social distancing. Lastly, she advised to be smart and alert by avoiding rumors and to stay safe.

### **Administrator's address**

The Administrator, Fr. Tony Salema, addressed the gathering and appreciated the presence of the parents, the teaching staff and the organizers of the General body meeting. He also further appreciated the support of parents and teachers towards the betterment of the teaching and learning process. Further, he said we would continue to provide support and a helping hand in whatever way possible.

### **Election of members to the new PTA Executive Council**

The Principal and the Administrator proposed the following members of the staff on the PTA–

<b>Ms. Maria Difa Fernandes</b>	<b>-Secretary</b>
<b>Dr. Maria Claudette Gomes</b>	<b>-Jt. Secretary</b>
<b>Ms. Prajoti Chimulkar</b>	<b>-Treasurer</b>
<b>Ms. Sylvia Abreu</b>	<b>- Non Teaching Staff</b>
<b>Mr. Ivan Fernandes</b>	<b>- Non Teaching Staff</b>

Distinguished citizens living in the area served by the college nominated on the PTA were:

**Dr. Sandra Mendonca** (Dentist)

**Adv. Ishaan Usapkar** (Lawyer)

The Administrator, Rev.Fr. Antonio Salema will be the Management representative on the PTA Executive Council.

The Administrator invited the parents to join the Executive body of the PTA. The parents were asked to raise hands and give their names and class of their wards. The following parents raised their hands and introduced themselves, to be on the PTA Executive Council:

### **Science**

- 1) Mr. Deepak Parab – +91 9834553931 FYBSc

- 2) Mrs. Elaine D’Mello - +91 9822984091 FYBSc
- 3) Mr. Jaime D’Souza – +91 9673765000 SYBSc
- 4) Mr. Sanjay Chari - +91 9527527509 SYBSc
- 5) Mehnaz Sheikh -
- 6) Mr. Aman Singh - +91 6305864288 FYBSc

**Arts**

1. Ms. Yvette Pais - +91 9822134645 FYBA
2. Ms. Marietta Noronha - +91 9850659686 SYBA
3. Ms. Jacqueline Noronha - +91 9922621916 TYBA
4. Ms. Rosy Xavier - +91 9518373226 SYBA

**Commerce**

1. Ms. Daila Correia - +91 9922031712 SYBCom
2. Mr. Alan D’Souza - +91 8308842202 FYBCom
3. Ms. Aruna Gomes - +91 9764247123 FYBCA

The Administrator proposed a resolution to induct a parent representative and a teacher representative to the Executive Council of the PTA, from the Post Graduate group. The resolution to add the Post Graduate representatives to the Executive Council of the PTA was proposed by Ms. Yvette Pais and seconded by Mr. Deepak Parab. The resolution was adopted by the House.

The members who volunteered for the same were:

- Mr. Vijay Viegas - Teacher representative  
 Mr. Sandeep Bhutani- Parent representative

The Principal thanked the Guest Speaker, Dr. Apurva Kamat. She also conveyed her gratitude to all the members for the successful organization of the General Body meeting. She thanked the newly inducted members to the Executive PTA Council and thanked the outgoing Chairperson and committee members. She also stated that the handing over to the new Executive members of the PTA has taken place. Expressing her earnest desire to continue to support and work towards the goal of our institution, she also apologized to the parents who were not able to join the meeting due to technical difficulties.

**AOB:**

Under AOB, the following issues were raised by the gathering, which were addressed by the Principal

Name of the Parent	Issue	Principal Answered
Mr. Melwin Ribeiro	<ul style="list-style-type: none"> <li>• Lectures are continuous with no break</li> <li>• Conduct repeat lectures, as students cannot attend lectures due to connectivity problem, at times</li> </ul>	Noted.
Mr. Deepak Parab	<ul style="list-style-type: none"> <li>• Give detailed notes, as students do not have access to the College Library</li> </ul>	Teachers are giving notes and uploading notes and ppts for students Efforts are also on to get access to the E-Library.
Ms. Elaine D’Mello	<ul style="list-style-type: none"> <li>• Suggested to use only one</li> </ul>	Students prefer Whatsapp,

	online platform by all teachers	email, google meet and Teams. Teachers send notes and ppts on Whatsapp as it is a preferred mode. Microsoft teams require a higher bandwidth, so other platforms preferred.
Ms. Maria Elena Pinto	<ul style="list-style-type: none"> <li>Requested for the minutes of the meeting, as she was unable to attend the meet</li> </ul>	Minutes will be made available on the College website.
Mr. Selwyn Menezes	<ul style="list-style-type: none"> <li>Inquired about the date of distribution of the SY marksheets</li> </ul>	The Semester II and Semester IV had a different grading and marking pattern as there was no exam. The marksheets are being prepared. If there is an urgent need for a marksheet, it will be made available online to the student, on a request made through an email to the college.
Ms. Marina Fernandes	<ul style="list-style-type: none"> <li>Inquired about the conduct of SEE for the current academic year</li> </ul>	Students will be informed of the modalities of the SEE as soon as the College receives the notification from Goa University
Mr. Derrick Conceicao	<ul style="list-style-type: none"> <li>Applauded the teachers for the good work that they have been doing with the online classes.</li> <li>Inquired about the conduct of this academic year's SEE.</li> </ul>	
Ms. Rodrigues	<ul style="list-style-type: none"> <li>Inquired about the online fee payment acknowledgement</li> </ul>	Acknowledgement is provided by the DHE.

The Vote of thanks was given by the Dr. Greta Costa, the out-going Chairperson. She thanked the members of the outgoing Executive Committee for all their constant support and assistance.

The Principal called the meeting to a close at 5 pm.

Ms. Aquilla Afonso compered the meeting. Dr. Leanora Madeira and Ms. Zarina Chawdari were the rapporteurs.

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**Secretary**  
**(Ms. Vilma M. T. Fernandes)**

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**Chairperson**  
**(Dr. Greta Costa)**

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**Principal**  
**(Prof. Blanche Mascarenhas)**

**Dated:** \_\_\_\_\_